

# Western Maryland Area Health Education Center

## NURSE PRACTITIONER CAUCUS MINUTES

February 11, 2016

Puccini's Restaurant, Maryland

**CE Topic:** "Treating Neck & Back Pain beyond Medication Regimen" by Dr. Jocelyn Idema, Orthopedic Spine Surgeon

**CALL TO ORDER:** Corrine Lamm called the meeting to order at 8:30 pm.

The following individuals were present at tonight's meeting:

Terry Harvey

Vicki Willey

Joy Taylor

Kelly Rock

Janell Sioma

Jill Buterbaugh

Corrine Lamm

Peggy Mahler

Cynthia Shriver

Cathy Chapman

Great Cain

### REPORTS

#### Continuing Education

Kathy Condor was not present but she sent Joy and update to remind everyone that the Miltenberger Seminar, which returns to Rocky Gap, is scheduled for March 11 & 12, 2016.

Information and registration can be found at [www.miltenbergerseminar.com](http://www.miltenbergerseminar.com). She also asked that Joy distribute the brochure on "What's New Update on STI, HIV, TB, Hepatitis, Family Planning and Addictions Conference" scheduled for March 16, 2016.

#### Nurse Practitioner Association of Maryland

Cathy Chapman announced that the Mountain District position was available if anyone is interested but if not, she will continue in that position if no one wants it. She also announced that there is an upcoming Board meeting on March 5, 2016 and she gave a legislative update regarding many topics.

In addition Greta Cain announced that she has information regarding West Virginia NP's with the WV Nurses Association bill where the NP's won't need a collaborative agreement after 2 years. She will forward that on to Joy so that it can be sent on to the NP Caucus listserv.

There was additional discussion at the time regarding the Caucus support of the WV Nurses Association bill. It was decided that Corrine and Kelly will write a letter of support for the WV Nurses Association from Corrine, as NP Caucus Chair, to sign and that they would like to do it on AHEC West letterhead. Joy will have Jackie email the letterhead to both Corrine and Kelly.

#### Treasurer's Report

Audra Houser was not in attendance. Joy Taylor reported a balance of \$1,386.65 in the account as of January 31, 2016. She also provided the names of those who have paid their dues per an earlier request, which included Janette Clark, Kelly Rock, Terry Harvey, Corrine Lamm, Barbara Pyle, Greta Cain, Cynthia Shriver, Janell Sioma, Jill Buterbaugh, Linda Gee and Meghan Clayton. She received two additional payments from Vicki Willey and Peggy Mahler at tonight's meeting.

### WMAHEC Board of Directors

Cynthia Shriver stated that the Board of Directors has not met since the last NP Caucus meeting but there is a meeting scheduled in March.

### **OLD BUSINESS:**

#### Review of Minutes

Corrine Lamm asked everyone to review the attached minutes from the January meeting. After review, they were approved as written.

#### Update to Caucus Member list & Mailing List

Corrine asked everyone to update their information on the caucus listserv that was being distributed.

#### NP Award Committee

Audra was not in attendance but Jill Buterbaugh, who is the co-chair of the NP Award Committee, reported that she was in touch with Audra to let her know that she would be happy to help this year - but she had not heard back from Audra yet. Joy will prepare the NP of the Year nomination request to be sent out to all the listservs in the very near future.

#### Health Fair Committee Update

Terry Harvey gave the update and reported that several committee members were seeking give-a-ways from local dentists including Dr. DiNola and Dr. Tomlinson so that the booth could be on dental health and general well-being. Joy will bring the display board to the March meeting so that the members will have it for the Garrett County Health Fair on April 9<sup>th</sup>. If anyone has updated photos to add to the display board please send them to Terry including the group picture that was recently taken at a caucus meeting. Kelly Rock and Vicki Willey are hopeful to participate in the health fair. Corrine is scheduled to work but is going to see if she can switch schedules and Cindy Shriver is planning on assisting Terry Harvey at the health fair.

#### Polo Shirts

There was discussion about the NP polo shirt project. Joy distributed the various samples of the t-shirts, polo shirts and jackets that were available. After discussion the group decided to go with the gray fleece jacket with the clear background for the logo. There were a couple of questions as to if there would be a price change for fewer than 15 orders. Joy will find out if that is the case. There were 9 jackets ordered and the plan is to have them before the Garrett County Health Fair so that they can be worn at the event. Joy will collect the money from each member who ordered a jacket when the jackets come in. Joy will give the orders to Amanda so that she can get the processing started.

#### Annual Plan and Bylaws

The Annual Plan and Bylaws were reviewed and after discussion, it was agreed that Joy will change the document for Fiscal Year 2017 with the February 11, 2016 review date. The NP Board of Directors representative will change to Mountain District Chair; Cathy Chapman will stay as representative and Joy will change her dates, since she has done several terms, to 2019 C to reflect an additional 3 year term. Joy will also change the CME Coordinator position names to Janell Sioma, Greta Cain and Meghan Clayton for the term 2019 A, which reflects a full 2 year term. With those minor changes, the members voted and approved the Annual plan. They also voted the Bylaws to stay as written.

**NEW BUSINESS:**

**CME Plans 2016**

Janell gave the update on the CME plans for the rest of the year including AstraZeneca for March 10<sup>th</sup>; Toujeo for April; and a Diabetes medication with Craig Rumer in May.

**ANNOUNCEMENTS:**

There was an announcement from Cindy about an oncology NP position vacancy and to follow up with her if anyone is interested.

Corrine adjourned the meeting at 9:30 pm

Respectfully Submitted by Joy Taylor/Jackie Booth