

Western Maryland Area Health Education Center
NURSING CAUCUS

July 16, 2013
5:30 PM
Gehauf's Restaurant, LaVale, MD

MINUTES

CALL TO ORDER & WELCOME:

The meeting was called to order by Bea Himmelwright-Lamm at 5:30 PM.

MEMBERS PRESENT:

Linda Stair
Angela Spataro

Carole Kenny
Jeannie Seifarth

Bea Himmelwright-Lamm
Joy Taylor

The minutes of the April 16, 2013 meeting were approved as written.

REPORTS:

Board of Directors

(Jeannie) - A new budget was approved. Issues with the City of Cumberland and AHEC's previous location are still being reviewed. The students staying in the new location like the downtown area.

Treasurer Report

(Angela) - Balance in the account is \$1,157.84.

MNA Update - (Jeannie) – Diane Friend is the new President. There was good attendance at the May dinner meeting.

OLD BUSINESS:

Nursing Series Update/Continuing Education

No report

PTF Signatures and Listserv Update

(Joy)-Circulated for corrections

Annual Plan and By Law Review

(Bea) - No changes

Recruitment of New Members Plan

We discussed sending out invitations with RSVP's and having the Nursing Caucus staff on the AHEC Facebook page.

NEW BUSINESS & OTHER ANNOUNCEMENTS:

Nurse of the Year Award

(Linda) – Angie was our recipient this year. Congratulations Angie and thank you for all your hard work. We had a wonderful dinner at the Cumberland Country Club on June 11, 2013.

Nurses Week Proclamation

The proclamation was read by Linda t the County Commissioner's Meeting. A video of the entire meeting is available.

Nursing Scholarship Update

The scholarship was presented for a second year to our original recipient. We would ask that AHEC seek approval before presenting the scholarship a second time.

Conference Planning

See attached list of ideas. It was suggested that we have dinner the night before the conference with a CE offering at WMHS. Everyone liked having the vendors present and it was suggested that we have them available at shift change. It was also suggested that we supply vendors with a "boxed lunch". The tentative conference date is fall 2014.

Other issues to work on include fundraising, grant writing and raffle items.

Discussion was held concerning co-sponsoring with MNA.

ADJOURNMENT:

The meeting was adjourned at 7:15 PM.

NEXT MEETING:

October 15, 2013, 5:30 PM Gehauf's Restaurant.

Respectfully submitted,
Linda Stair, RN
Secretary