

Western Maryland Area Health Education Center  
**NURSING CAUCUS**

January 29, 2013  
5:30 PM  
Gehauf's Restaurant, LaVale, MD

**MINUTES**

**CALL TO ORDER & WELCOME:**

The meeting was called to order by Bea Himmelwright-Lamm at 6:30 PM.

**MEMBERS PRESENT:**

Bea Himmelwright-Lamm	Joy Taylor	Connie Morris	Linda Stair
Jeannie Seifarth	Marlene Ross	Angela Spataro	

The minutes of the previous meeting were approved as written.

**REPORTS:**

**Board of Directors**

(Joy)-AHEC is in a new location in downtown Cumberland and will have an open house soon. Amy Kiddy is retiring from the Board and we will need a replacement from the Nursing Caucus. Jeannie agreed to be the next nursing caucus representative. The next Board meeting will be held March 19, 2013 at the WMHS. The annual meeting is scheduled for June 11, 2013 at the Cumberland Country Club.

**Treasurer Report**

(Angela) - Balance in the account is \$1,176.63. A check for \$250 was written for the scholarship.

**MNA Update**-(Jeannie)-Cheryl will be attending Legislative Day.

**OLD BUSINESS:**

**Nursing Series Update/Continuing Education**

No Report

**PTF Signatures and Listserv Update**

(Joy)-Circulated for corrections

**Annual Plan and By Law Review**

(Bea)- No changes.

**Caucus Elections**

All offices the same except Angie will be filling the Treasures' office.

**Recruitment of New Members Plan**

**NEW BUSINESS & OTHER ANNOUNCEMENTS:**

**Review of Nursing Conference Survey Results**

(Bea) Tentative date: Fall 2014. We had a poor response so Joy will resend the survey to Caucus members and Jeannie will circulate to nurses at WMHS.

**Nurse of the Year Award**

(Linda) Information is out.

**ADJOURNMENT:** The meeting was adjourned at 7:15 PM.

**NEXT MEETING:** April 16, 2013, 5:30 PM Gehauf's Restaurant.

Respectfully submitted,  
Linda Stair, RN  
Secretary