

Western Maryland Area Health Education Center
NURSING CAUCUS

January 28, 2014
5:30 PM
Gehauf's Restaurant, LaVale, MD

MINUTES

CALL TO ORDER & WELCOME:

The meeting was called to order by Bea Himmelwright-Lamm at 5:30 PM. She thanked everyone for braving the weather to attend tonight's meeting.

Linda Stair was not in attendance so Joy Taylor took minutes for tonight's meeting.

MEMBERS PRESENT:

Jean Seifarth	Angela Spataro	Joy Taylor
Connie Morris	Heather Gable	Carole Kenny
Bea Himmelwright Lamm		

Bea asked everyone to review the minutes of the July 16, 2013 meeting, as this was the last time we met, and after review they were approved as written.

REPORTS:

Board of Directors

Jeannie Seifarth reported that she wasn't at the December Board meeting, however, she did announce that an email went out to everyone that the WMAHEC Annual Report was completed and available on the WMAHEC website. Angie and Jeannie both said that they could not open up the Annual Report at the hospital that it actually came up as an online gambling site and they reported it in house to their computer tech staff.

Jeannie also announced that she knew that the Social Worker of the Year nomination request recently went out, as well as the Outstanding Dietitian of the Year nomination request and there was discussion about potential professionals that the nursing caucus members could nominate.

Jeannie also announced that there was still ongoing dialog between the WMAHEC attorney and the City of Cumberland regarding the reimbursement for the expenses of the hospital breaking the lease.

Treasurer Report

Angela Spataro reported that the balance in the account is \$819.70 after the \$250.00 scholarship payment was sent to Allegany College of Maryland recently.

MNA Update – Jeannie reported that the MNA will be sponsoring their Annual Meeting the last Friday in April, 2014 that will include a speaker and dinner to be held at Rocky Gap. Bea interjected that she is hopeful that we can include at each place setting the Nursing Caucus brochure and maybe a save-the-date magnet for the upcoming Nursing Conference. There was some discussion about the date to pursue for the Nursing Conference and it was eventually decided that April of 2015 will give us plenty of time to get our speakers chosen and our fund raising efforts completed and our marketing campaign attended to. Jeannie also said that this fall would be challenging because the MNA Conference is October 16 & 17th and the

Medicine and Religion Symposium is November 14th. So Jeannie will check for dates for April of 2015 at the hospital where we can have access for the full 6 auditorium rooms.

OLD BUSINESS:

Nursing Series Update/Continuing Education

No report

PTF Signatures and Listserv Update

Joy Taylor circulated the listserv for corrections and there were no purchase tracking forms to be signed.

Conference Planning

There was a lot of discussion regarding the conference planning. Bea explained how she would like to set up sponsors and have different levels. Gold for \$1,000, Silver for \$750 Bronze for \$500 and with the sponsorship we would provide a small plaque as a thank you for their support as well as a page in the participant booklet, size depending on sponsorship level. We would also sell ads to other businesses and rehab sites. Bea would like to get 3 or 4 sponsors and start off the conference effort with \$3,000 in the account. She will write letters regarding the sponsorship to several local businesses such as Carl Belt, and will also target some physicians. She would also like to set up a meeting with Nancy Adams at the hospital to clarify that the hospital will support the nurses to attend, that they will get the time off and hopefully the hospital can absorb the registration cost. It was agreed that the conference planning committee will meet in about 6 weeks to start the fund raising efforts. Bea was hoping to have the letter requesting funding done at that point. She has also communicated with Frostburg State University of their interest in being a gold sponsor as well she has communicated with Diane Friend at MNA to see if they can be a gold sponsor too, as well as a co-partner in the conference planning efforts. So, the conference committee will meet next on Tuesday, March 11, 2014 at 5:30 at Gehauf's to plan for a spring 2015 Nursing Conference.

There was further discussion about potential corporations that could provide funding and then further discussion regarding the graduate program at Frostburg State University.

NEW BUSINESS & OTHER ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting was adjourned at 9:00 PM.

NEXT MEETING:

April 15, 2014, 5:30 PM Gehauf's Restaurant.

Respectfully submitted,
Joy Taylor/Jackie Booth